

**Capital Area Human Services District Board Meeting  
Monday, June 6, 2011**

**Members Present:** Sandi Record, Chairperson; Rev. Louis Askins; Christy Burnett; Dana Carpenter, Ph.D.; Kathy D’Albor; Wayne Delapasse; Gail Hurst; Becky Katz, Vice Chair; Vickie King; Kay Long; Gary Spillman; Jermaine Watson; and Barbara Wilson

**Members Absent:** Kay Andrews; Amy Betts; Sue Bushey; and Tandra Davison

**CAHSD Executive Staff Members:** Jan Kasofsky, Ph.D., Executive Director; Carol Nacoste, Deputy Director

ITEM	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP TIMELINE
<p><b>Consent Agenda</b></p> <ul style="list-style-type: none"> <li>• Approval of Agenda June 6, 2011</li> <li>• Approval of May 9, 2011 Minutes</li> </ul>	<p><b>Sandi Record Chair</b></p>	<p>The meeting was called to order at 3:05 p.m. by Sandi Record, Chair.</p> <p>“Change to Contracts” was removed from the agenda. Motion for approval of the May 9, 2011 minutes with the consent revised June agenda made by Rev. Askins, seconded by Gail Hurst and unanimously carried.</p>	<p><b>Action taken, motion carried</b></p>
<p><b>Reports from Executive Director</b></p> <ul style="list-style-type: none"> <li>• Communications: Meetings with Parish Governments/EBR Delegation</li> <li>• MOA with Department of Public Safety and Corrections</li> <li>• Meeting/Discussions with Pointe Coupee Hospital District</li> </ul>	<p><b>Dr. Kasofsky</b></p>	<p>Mr. Watson is working to get Dr. Kasofsky on the EBR Metro Council agenda. Update: Dr. Kasofsky is scheduled to be on the June 8<sup>th</sup> agenda at 4:00pm.</p> <p>Senator Broome will distribute the white paper and the resolution to the EBR delegation. CAHSD will request that the Delegation write a letter to the Governor requiring DHH Secretary to reallocate funding. Dr. Kasofsky thanked the Board for their guidance on moving forward with the white paper and the resolution.</p> <p>On June 14<sup>th</sup>, Dr. Kasofsky will present to the West Feliciana Parish Police Jury.</p> <p>CAHSD has a signed Memorandum of Agreement (MOA) with the Department of Public Safety and Corrections. It is the only MOA between behavioral health and the Department of Corrections that exists in the state. Dr. Kasofsky noted that Mike Steinkamp did a good job coordinating the MOA.</p> <p>Dr. Kasofsky will meet with the Hospital District Board to discuss funding a care management social worker or community health advisor in Pointe Coupee. Chad Olinde invited Dr. Kasofsky to give a presentation</p>	

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<ul style="list-style-type: none"> <li data-bbox="212 370 495 435">• Champion Building Security Detail</li> <li data-bbox="212 605 537 670">• RFP: Electronic Health Record</li> <li data-bbox="212 841 506 873">• RFP: Pointe Coupee</li> <li data-bbox="212 1109 495 1174">• Update on FY 2012 Budget Status</li> </ul>		<p data-bbox="848 204 1203 237">to the Hospital District Board.</p> <p data-bbox="848 269 1717 334">She requested that Mr. Olinde invite community members to the meeting for feedback on parish needs prior to their Board meeting on June 21<sup>st</sup>.</p> <p data-bbox="848 367 1717 570">The State Department of Public Safety has taken over the security detail on the Government Street campus. These officers have replaced all but three of BRPD officers and are not trained in mental health. Dr. Kasofsky met with Major White, DHH Deputy, and DHH Finance and it was determined that the funds can be returned to the CAHSD budget. The plan is to reallocate the funding and contract with BRPD trained officers.</p> <p data-bbox="848 602 1717 805">The Electronic Health Record RFP was awarded to UniCare. The contract will be signed on June 21<sup>st</sup>. Three districts will be using the same company. The annual rate will decrease with the amount of users. This new system will be able to bridge with other systems. Dr. Kasofsky commented that Carol Nacoste is getting state-wide recognition for her efforts.</p> <p data-bbox="848 837 1717 967">Bonne Santé Wellness Center was the only bidder for the RFP for the addiction recovery provider in Pointe Coupee. CAHSD will provide technical assistance to the Center. Bert Allain is a good contact for them to work with.</p> <p data-bbox="848 1000 1717 1065">If Board members need more information on this process, all RFP scorings are public record.</p> <p data-bbox="848 1097 1549 1130">The budget cut is at \$2.4M with an additional \$283,000 cut.</p> <p data-bbox="848 1162 1507 1195">\$900,000 of the 2012 budget is tied to LINC and CSoC.</p> <p data-bbox="848 1227 1717 1373">At this time, the \$652,000 for the 27<sup>th</sup> pay period is not funded. There will be cuts to services if the legislature does not fill the gap. Update: the legislative has proposed Statutory Dedication funding, which now needs to be approved by the Governor.</p> <p data-bbox="848 1406 1493 1438">There are no plans for layoffs or furloughs at this time.</p>	

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<ul style="list-style-type: none"> <li>• Telehealth</li> <li>• Board Membership Status</li> </ul>		<p>Administration is researching providing tele-health in the rural satellite clinics. This service will provide online med checks for stable clients. CAHSD will use this resource to increase capacity in the rural areas.</p> <p>Will expand hours in Iberville Parish and send out NP with the physician.</p> <p>No response from Boards and Commissions regarding the Pointe Coupee vacancy.</p>	
<p><b>Reports from Chair</b></p> <ul style="list-style-type: none"> <li>• Agenda Planning Policy</li> </ul>	<p><b>Sandi Record, Chair</b></p>	<p>Motion for approval of the Agenda Planning Policy made by Barbara Wilson, second by Gail Hurst and unanimously carried.</p>	<p><b>Action taken, motion carried</b></p>
<ul style="list-style-type: none"> <li>• Cost of Governance Policy</li> </ul>		<p>Motion for approval of the Cost of Governance Policy motion made by Becky Katz, seconded by Christy Burnett and unanimously carried.</p>	<p><b>Action taken, motion carried</b></p>
<ul style="list-style-type: none"> <li>• Election of Officers</li> </ul>		<p>Motion to accept the nominating committee recommendation (as presented at the May meeting) made by Becky Katz, second by Gail Hurst and unanimously carried. Jermaine Watson will serve as Chair and Christi Burnett will serve as Vice-Chair.</p>	<p><b>Action taken, motion carried</b></p>
<ul style="list-style-type: none"> <li>• Parish Meetings: East Feliciana and Ascension</li> </ul>		<p>The meetings to sign the resolution went well. Ascension Parish is thankful for CAHSD supports and services.</p>	
<ul style="list-style-type: none"> <li>• Policy Review Assignment</li> </ul>	<p><b>As submitted by Kay Andrews</b></p>	<p>The Board Members' Code of Conduct and Conflict of Interest Policy was changed to this brief statement when the present administration required that all state board members follow the appropriate required Louisiana State Code of Ethics. To my knowledge this board, and each individual member, is in compliance with both the stated policies under #1 and #2.</p> <p>Becky Katz will review the Board Committee Principles Policy at the August meeting.</p>	
<ul style="list-style-type: none"> <li>• Comments</li> </ul>	<p><b>Dr. Kasofsky</b></p>	<p>“Thank you” to Sandi Record for being an excellent chair and doing a wonderful job.</p>	
<p><b>Adjournment/ Next Meeting Date</b></p>		<p>The next meeting will be held on August 8, 2011 at 3:00 p.m. at 4615 Government Street, Building 2, Room 205.</p>	